



NABI

Tender Notice: PUR/RC/2011-12
National Agri-Food Biotechnology Institute
(Department of Biotechnology, Government of India)
C-127, Industrial Area, Phase VIII
Mohali - 160071
Tel +91-0172-2290300; Fax No:-91-172-4604888
Email – purchase@nabi.res.in

Sealed tenders are invited on behalf of Executive Director, NABI, Mohali from the reputed manufacturers/authorized distributors/dealers (who have the current authorization from the principal company) for entering into Annual Rate Contract for the supply of items grouped as under:

Tender Document No.	PUR/RC/2011-12
1	Chemicals/Solvents (LR/AR/HPLC Grade)
2	Glasswares (complete range)
3	Plasticwares (complete range)/General Labware/Pipette-Micropipette
4	Rare Chemicals/Fine Chemicals
5	Molecular Biology Enzymes, Reagents & Kits/Biochemicals/Immunochemicals
6	Services – Peptides, Oligos, Antibodies (polyclonal/monoclonal), Chip-Array/Chip Sequencing/Chip-on-chip, Micro-array, Genome Sequencing, Gene Synthesis, Protein Expression, Pyro sequencing on 454 using GS-FLX Plus, Pyro sequencing on Illumina Hiseq 2000, Sequencing using Nextgen sequencing platform of Ion Torrent, PacBio, Helicos
7	Ready Made Media and Media Components for Microbiology/Cell Culture
8	Chromatography Accessories (HPLC/GC Columns/Columns fittings/TLC plates
9	Filter Papers and Disposable Filter Units
10	Disposable Readymade Garments
11	Animal Feed
12	Disinfectants
13	Electric Items (Full Range)
14	Hardware Items
15	Office Furniture
16	Cotton, Tissue Rolls/Aluminium Foil



NABI

17	Stationery items (List Enclosed)
18	DVD/CDs & USB Pen Drives
19	Ink Toner/Cartridges for various Inkjet/Laser jet Printers, HP/Samsung/Canon
20	Surgical Gloves/Polyvinyl & Nitrile Gloves & Safety wears for Chemical & Biological labs/Workshops
21	Scientific Equipments upto 0.5 lacs (Inclusive of all taxes etc.) as per attached list
Contact Person	Store & Purchase Officer.

The authorized distributor/dealer should produce an original letter from manufacturer for applying against our above tender. The tender form can be downloaded from our Website www.nabi.res.in (free of cost) and can be submitted along with authorization of manufacturer as above. Due date and time for receipt of tenders will be **23.01.2012 till 3.00 pm** in Purchase Section. The tender shall be opened on **23.01.2012 at 4.00 pm**. The envelope should be superscribed with Sr.No. and Name of the item applied for. For each category separate tender is to be submitted.

Executive Director, NABI, Mohali reserves the right to reject any or all the tenders without assigning any reason or to accept them in part or full.

Stores & Purchase Officer.



NABI

Tender Notice: PUR/RC/2011-12

**National Agri-Food Biotechnology Institute
(Department of Biotechnology, Government of India)
C-127, Industrial Area, Phase VIII
Mohali – 160071.
Tel +91-0172-2290109; Fax No:-91-172-4604888
Email – purchase@nabi.res.in**

Dear All,

You may be aware that National Agri-Food Biotechnology Institute (NABI) Mohali, Punjab is a newly established R & D Institute being developed by the Department of Biotechnology, Government of India to bring a transformation in Agri-food research industry. NABI is using chemicals and solvents, glasswares, Plasticware and filter papers etc. of high quality and 100% accuracy for its R&D work which may be supplied through your dealer network of by you.

As a policy decision, it has now been decided to enter into an annual Rate Contract for supply of general chemicals & Solvents, Glasswares, Plasticwares, General Labware, Kits and Filter Papers, Instruments/Equipments etc. stocked/stored by us for our R&D use. In this direction, we require a list of general chemical solvents (LR/AR grade) including HPLC solvents Media and Bio Chemicals, Glasswares & Plasticwares (complete laboratory range), Diagnostic Kits and Filter papers, Stationery items, etc. as mentioned in list along with the current price list on CD of your manufacturing range. In case of foreign principle, price list of manufacturers may also be enclosed.

You are, therefore, requested to offer your products range with rates either on your company letter Head or in the printed form and CD, duly authenticated by respective manufacturer. The annual Rate Contract so concluded will have to take care of the following conditions:

- 1 **Mention the name of Category and Brand name/Principal Company name on the envelope failing which the offer will be summarily rejected without opening the same. For separate category of items, separate tenders should be submitted. Single tender for multiple categories will be rejected summarily**
- 2 **The companies which cannot provide validity of rates for One Year need not apply.**
- 3 The firms should be registered with Sales Tax Authorities.
- 4 The Rate Contract will generally be valid for a minimum period of one year, however rates for more than one year will also be considered.
- 5 There will be no change in price structure during the currency of contract except of the statutory levies which are made applicable by the Govt. through notifications/regulations change.
- 6 **For Imported items the firms should give their quote in Foreign Currency. In addition, they can quote in Indian Currency which should have endorsement of the principal company. Any firm having Custom Bonded Warehouse shall be preferred, in such cases the modalities of supply and exemption shall be mentioned clearly.**



NABI

- 7 **The Authorization/Dealership letter of principal company issued after the date of publication of this tender is to be attached in original.**
- 8 For Equipments/Instruments, Machine Tools, IT products, Ancillary Spares etc. the prices may be quoted on Net Dealer Price (NDP) basis with discount, if any.
- 9 For Stationery items, prices may be quoted by the retail suppliers/dealers/distributors.
- 10 Price should be for delivery at NABI, Mohali.
- 11 Prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization during the period of contract failing which the "FALL CLAUSE" will be applicable. A certificate to this effect may be provided by the firm that the lowest prices have been offered to NABI. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.
- 12 **The manufacturer should have 5 or more Rate Contract with the CSIR/ICMR/ICAR/IIT/Central Universities/DRDO in case of chemicals, plasticwares, Glasswares.etc (Sr. No: 1 to 12 & 20 to 21)**
13. The stores shall be supplied within a period of 15 days either directly or through dealer.
14. NABI, Mohali reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.
15. **Termination of Rate Contract** – The rate contract can be terminated at anytime without assigning any reasons by giving one month notice. The tenderers should enclose the list of CSIR/DRDO/BARC/DBT labs for the past five years to whom they supplied/entered into Rate Contract the same/similar nature of items (with complete address, telephone/fax no. and contact person). **Conditional, Unsigned, Late & Delayed tenders will not be considered.**
16. If the supplier fails to deliver the material within the delivery period as specified, purchaser may procure such items as deems appropriate for.
17. The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
18. NABI, Mohali also reserves the right to test the chemicals and solvents/other consumables for their quality if it so desires.
19. The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the RC of the firm may be cancelled. Delayed supply / non-compliance of complete order may also lead to cancellation of Contract.
20. **Bidders are requested to provide complete Bank Address with code & Account No. so that payment can be sent electronically. Payment through cheque may not be made in the coming future as per the policy of NABI. No Bill for part payment will normally be entertained.**
21. Discount, taxes and other levies if any are to be specified clearly in the bid.



NABI

22. The final acceptance/decision on the rate contract will be taken after screening the offers by a duly constituted committee and the Director reserves the right to accept/reject the tender wholly or partially without assigning any reasons thereof.
23. **Warranty** - The tenderer shall be fully responsible for the manufacturer warranty in respect of quality and workmanship of the materials covered in the Rate Contract. In case of any defects found at the time of use, the supplier will provide free replacement or refund the amount charged for that item
24. This Institute is exempted from payment of customs duty in terms of Government Notification No.51/96-Customs and Central Excise duty exemption in terms of Notification No.10/97-Central Excise valid from 28th June 2011. Actual User condition (Non-Industrial-R&D Institution).
25. Normally, rates of the RC should be quoted by manufacturers especially in specialized consumable items like chemicals, glassware, plasticwares, computer consumables etc. For general items authorized dealers/stockiest/retailers may also quote for the purpose of conclusion of Rate Contract.
26. **For the Scientific equipments, the original manufacturing firm should be in operation for at least the last five years in India and should have authorized service center in India. The equipment should carry appropriate quality certification from regulatory authorities. The offers should be supported by the proof of supplies with order copies (from CSIR/DBT/ICMR/IITs/DRDO/Central Universities) indicating price.**
27. The offers must be submitted in a double sealed cover envelope duly superscribing the name of item of RC, on the envelope addressed to Director, NABI, Mohali and should reach by **23.01.2012 till 3.00 pm** in Purchase Section and the same will be opened on **23.01.2012 at 4.00 pm** in the presence of tenderer, if any. The tender received late, will not be considered.
28. All disputes will be subject to Punjab jurisdiction.
29. The tenders are also liable to be rejected if the above conditions are not complied with.

Stores & Purchase Officer



NABI

Bid Submission Format

(Please submit your bid in the given format) Tender Ref. No.		
Name of supplier		
Category for which Rate Contract is applied		
Whether Price list for 2011-12 is printed or duly certified computer generated/CD		
List of items for which the rate contract is applied category (mention page no. _____ to _____).		
Whether in Rate Contract with 5 Central Government research Institutes such as CSIR, ICMR, ICAR, IIT, DBT, Central universities/DRDO or Not, as mentioned in Tender ?		
In case of imported items, mention the name of manufacturer in the price list for which rate contract is applied.		
Whether all the authorization for all the manufacturers is enclosed.		
Is there any open authorization in India if yes please mention		
In case of imported items whether price list in foreign currency is attached.		
Discount offered on the printed price		
VAT/Taxes/Duties etc.		
Delivery period from ex- Stock		
If item is not in Ex-Stock please mention delivery period		
Whether you accept that if the ordered material is not supplied in the above mentioned period then NABI reserves the right to cancel the order/not accepts the ordered materials		
For Equipments	Whether the firm is in operation for the last 5 years in India (attach proof)?	
	Whether service centre for the quoted equipment is available or Not? If Yes then give address	
Whether you have read and understood the terms and conditions mentioned above from Sr. no. 1 to 29 and whether you accept it unconditionally.		

Signature of Authorized signatory



NABI

STATIONERY LIST

Sno	Description	Make	App. Quantity (Yearly Basis)	Rate	Tax	Value
1	A4 Paper	Bilt Power	400			
2	A3 Paper	Bilt Power	20			
2	Box File Rexine	Super/Equivalent Make	400			
3	Register Long Size 4 Quire	Adarsh/Venu	300			
4	Scissor Medium	Best Quality	64			
5	Cutter Big Size 1"	Premier/Equivalent Make	40			
6	Cello Tape 1"	Wonder/Equivalent Make	112			
7	Cello Tape 2"	Wonder/Equivalent Make	100			
8	Pencil - HB	Natraj /Luxor	376			
9	Sharpener	Natraj	168			
10	Eraser	Natraj	340			
11	Duster - White colour		28			
12	Duster - Yellow colour		40			
13	Stapler Pin No: 10 -1m	Kangaroo	80			
14	Stapler Kangaroo HD 100	Kangaroo	68			
15	Binder Klips - Large	Best/Trex Make	48			
16	Binder Klips - Medium	Best/Trex Make	56			
17	Binder Klips - Small	Best/Trex Make	60			
18	Highlighter	Fabercastle	68			
19	Reminder Glue slip 3X3	Best Quality	48			
20	Reminder Glue Slip 3x2	Best Quality	44			
21	Reminder Glue slip 1*1	Best Quality	48			
22	L-Folder	Sun/Equivalent Make	868			
23	All Pin 350 GSM	Bell Make	12			
24	Gem Clip - Small	Globe/Rolux	44			
25	Gem Clip - Large	Globe/Rolux	44			
26	Gem Clip - Medium	Globe/Rolux	48			
27	Punching Machine 600	Kangaroo	36			
28	Permanent Marker - Blue	Camel/Luxor	80			
29	Permanent Marker - Black	Camel/Luxor	84			
30	White Board Marker	Camel/Luxor	48			
31	Glue Stick	Camel/Luxor/Faber castle	56			
32	File Board No: 31	Neelagagan	2100			
33	Flat File	Cobra/Super Make	480			
34	File cover with NABI Logo	As per NABI Sample	4200			
35	Visiting Card Holder	Trio/Grovel	40			



NABI

36	Notice Board Pins (Small & Big)		40			
37	Ball Point Pen - Blue (in Pkts)	Cello Make	76			
38	Ball Point Pen - Green (in Pkts)	Cello Make	60			
39	Ball Point Pen - Red (in Pkts)	Cello Make	60			
40	File Seperator		60			
41	Stapler Pins (Size: 24/6)	Kangaroo	36			
42	Scotch Magic Tape		52			

Signature of the Authorized Signatory