



National Agri-Food Biotechnology Institute

Department of Biotechnology, Government of India
C-127, Industrial Area, Phase VIII, S.A.S. Nagar,
Mohali-160071 Punjab, INDIA

Ph: 0172-4604888/2290109

Fax: 0172-4011916

NABI/ 1 (100)/ 10-11/ N-Pur

31st October 2010

NOTICE INVITING QUOTATION

In continuation of pre-indent notification number, Advt. No. Pur-02/2010-11, Technical Committee meeting was called on 31st October, 2010 to finalize technical specifications. As a result, in consultation with the companies who reported for the pre-indent meeting, the technical specifications are finalized.

Sealed Quotations in TWO BID SYSTEM are invited on behalf of Executive Director NABI, Mohali for the **design, supply, construction and installation of following signages and glow sign boards** so as to reach latest by 3rd November 2010 on or before 5.00 PM. **Technical and Commercial bids should be sent in separate sealed envelopes and enclosing them in a common sealed cover.** The Quotations will be opened on the same day at 5.30 PM in the presence of tenderers, if any:

Design, supply, construction and installation of NABI Signages

Specifications:

- 1) Glow Sign Board to be placed on roof top of NABI Interim facility building

Qty – 1 No

Font Dimensions For letters (NABI): Height ~ 5 feet, Width ~ 11.2 inches, Depth ~ 2 inches

Material: Acrylic 3mm sheet (colour green)

Glow: 5mm LEDs (green colour) and minimum 4 number of drivers for LED(Make Neon Neon/Philips/E-star)

Support Structure: MS angle frame (50 mm X 50 mm), for letters: 3 mm ACP

Base: Concrete

- 2) Sign Board with Insignia for the side wall of entrance porch of NABI building

Qty – 1 No

Insignia Diameter: ~ 3.5 feet, three colours

Font Size: ~ 7.5 inches for letters (National Agri-Food Biotechnology Institute)

~ 6 inches for letters (Dept. of Biotechnology, Government of India)

Font Depth: ~ 1.5 inches

Material: Acrylic 3mm sheet (colour black), should be tightly fixed on the wall.



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3) Sign Board showing direction towards NABI

Qty – 1 No

Dimension of board: Length ~ 3 feet, height ~ 2.5 feet

Material: Reflective retro-film (green background and white letters)

Support Structure: ACP, MS frame 50 mm X 50 mm

Terms and conditions:

The tenderer should quote for all the items and strictly as per the specifications, otherwise it will be rejected without any further information.

The technical bid should contain the technical features of the signages and glow sign boards and it should not contain any financial quote such as discount, price, value in figures and words etc. We request you to provide the list of customers in the past one year with the technical bid.

The financial bid should contain the price of the individual item and the terms and conditions of the payment accordingly.

The tenderer should give assurance in the letter head that the installation of the item in the SI No 1 & SI No: 3 will be done before 17th November 2010 which should be attached in the technical bid.

The tenderer should agree to maintain the above signages for up to five years without any additional cost.

The bid winner have to process the order after the confirmation of design given by NABI.

The bid winner will have to provide 10% of the total cost as Performance bank guarantee (PBG) for the five years from the date of installation. The successful bid winner have to provide the PBG within 5 days from the receipt of Purchase order.

Yours faithfully,

-sd-

(S. Krishnan)

Stores and Purchase Officer



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INSTRUCTIONS

- Inquiry will be sent by UPC/Courier/Speed Post and NABI will not be liable for any kind of Postal delay.
- The Quotation Should be addressed to the Executive Director NABI, Mohali invariably giving on the envelop Reference No. With date and Due date with time.
- The Quantity mentioned in this inquiry and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
- The quotation should be enclosed in a sealed envelope.
- Firms will quote separately for each article.
- The rates offered should be FOR Mohali in case of firms situated outside Chandigarh and free delivery at the Institute premises in case of local firms.
- Sales Tax: The Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The rate (i.e., percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable.
- In case of Ex-godown terms the amount of packaging forwarding freight etc. Should clearly be indicated by percentage or lump sum amount. Current rate of Sales Tax/VAT must be mentioned. The institute was already exempted from the custom and excise duty.
- The delivery period should be specifically stated. EX-Stock and earlier delivery may be preferred.
- The firms are requested to give detailed description and specifications together with the detailed drawings, printed leaflets and literature of the Article quoted. The name of the manufacturers and country of manufacture should also invariably be stated in the absence of these particulars the quotation is liable for rejection.
- Samples wherever asked for will not be paid for these should be delivered in the office of the undersigned securely labelled and packed. In case of terms who submit the samples through Railways/Road Transport the freight should be prepaid and RR should be in favour of Stores and purchase of NABI, Mohali.
- Quotation should have minimum validity of 60 days from the date of opening.
- The rates quoted should be in Nos and otherwise your quotation is liable to be ignored.
- Late or delayed quotation will not be accepted.
- The right to reject to your quotations and to split up the requirements or relay any or all the above conditions without assigning any reason is reserved.

Yours faithfully,

-sd-

(S. Krishnan)

Stores and Purchase Officer