



# National Agri-Food Biotechnology Institute

Department of Biotechnology, Government of India  
C-127, Industrial Area, Phase VIII, S.A.S. Nagar,  
Mohali-160071 Punjab, INDIA

Ph: 0172-2290300/4990109

Fax: 0172-4604888

NABI/ 1(293)/ 15-16/ N-Pur

10<sup>th</sup> March 2016

To

## NOTICE INVITING QUOTATION

Dear Sirs,

Sealed Quotations are invited from Manufacturers/Authorized Distributor/Authorized Dealer on behalf of Executive Director NABI, Mohali for the purchase of following items so as to reach latest by 28<sup>th</sup> March 2016 on or before 3.00 PM. The Quotations will be opened on the same day at 4 PM in the presence of tenderers, if any:

Sr. No	Item Description	Qty
1)	<b><u>Analytical Micro Balance</u></b> <b><u>Specifications:</u></b> <ul style="list-style-type: none"><li>a) Semi Micro Balance with max Capacity of 220 g</li><li>b) Dual range balance with readability of 0.01 mg and 0.1 mg in normal range</li><li>c) Linearity <math>\pm 0.2</math> mg large range <math>\pm 0.1</math> mg small range</li><li>d) Fully automatic internal calibration</li><li>e) Pan Size 50-100 mm dia app</li><li>f) In built functions for external routine testing</li><li>g) Overload protection</li><li>h) Minimum documented weight should be 2 mg or below</li><li>i) GLP/GMO/ISO Calibration report windows direct/function</li></ul>	01 No

BEFORE QUOTING, PLEASE READ THE INSTRUCTIONS OVERLEAF CAREFULLY

**The bidder should have supplied at least three such system/equipment to any Central Govt./State Govt./PSUs/Autonomous bodies in the last three years. Proof of the documents viz copy of purchase order should be enclosed along with the quotation.**

The Authorized Distributor/Dealer should provide the valid Manufacturer Authorization Certificate along with the quotation. The quoted firm should provide the price reasonability certificate along with the quotation (As per Annexure A)

Yours faithfully,  
-sd-

(S. Krishnan)  
Stores and Purchase Officer



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## INSTRUCTIONS

- Inquiry will be sent by UPC/Courier/Speed Post/E-mail and NABI will not be liable for any kind of Postal delay.
- The Quotation Should be addressed to the Executive Director NABI, Mohali invariably giving on the envelop Reference No. With date and due date with time.
- The Quantity mentioned in this inquiry and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
- The quotation should be enclosed in a sealed envelope.
- Firms will quote separately for each article.
- Sales Tax: The Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The rate (i.e., percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable.
- In case of Ex-godown terms the amount of packaging forwarding freight etc. Should clearly be indicated by percentage or lump sum amount. Current rate of Sales Tax/VAT must be mentioned. The institute has exempted from Customs and Excise Duty.
- The delivery period should be specifically stated. EX-Stock and earlier delivery may be preferred.
- **The firms are requested to give detailed description and specifications together with the detailed drawings if any, printed leaflets and literature of the Article quoted. The name of the manufacturers and country of manufacture should also invariably be stated and in the absence of these particulars the quotation is liable for rejection.**
- Quotation should have minimum validity of 60 days from the date of opening.
- The rates quoted should be in Nos and otherwise your quotations is liable to be ignored.
- Late or delayed quotation will not be accepted.
- The Executive Director has the right to reject to your quotations and to split up the requirements or relay any or all the above conditions without assigning any reason is reserved.

Yours faithfully,

-sd-

(S. Krishnan)

Stores and Purchase Officer

***Note: Failing in complying the above terms and conditions and submission of documentary proof as requested by NABI will cause cancellation of the bid/quote without any further notice/information.***



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Annexure "A"

## PRICE REASONABILITY CERTIFICATE

This is to certify that we have offered the maximum possible discount to you in our Quotation No. \_\_\_\_\_ dated \_\_\_\_\_ for (Currency/Value)\_\_\_\_\_.

We would like to certify that the quoted price are the minimum and we have not quoted the same item on lesser rates than those being offered to NABI to any other customer nor they will do so till the validity of offer or execution of purchase order, whichever is later.

In case, if the price charged by our firm is more, NABI will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.

Seal and Signature of the Supplier