



National Agri-Food Biotechnology Institute

Department of Biotechnology, Government of India

C-127, Industrial Area, Phase VIII, S.A.S. Nagar,
Mohali-160071 Punjab, INDIA

National Agri - Food Biotechnology Institute (NABI) is an autonomous institute of the Department of Biotechnology, Ministry of Science and Technology, Government of India, located in the Knowledge City at Mohali, Punjab. The institute aims at catalyzing the transformation of agri - food sector in India. Institute carries out research in frontier areas of Agriculture, Food Science, Nutritional Biology, Biotechnology, and Genetics.

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- Firm should agree to extend minimum of **20 %** flat discount on all type of books except for government publications.
- Successful suppliers should submit security deposit for **Rs. 10,000/-** by way of Demand Draft in favor of Executive Director, NABI. No interest will be paid during the period.
- Only the current GOC/RBI exchange rates (whichever is lower) on the date of the billing shall be charged by the supplier and its copy must be attached with the bill.
- The Institute may empanel more than one supplier and shall be free to purchase books through anyone or more of them or out of empaneled list of vendor's.
- All books shall be supplied along with an authentic price proof of only Publisher's in case of foreign books and in case of those Indian books where the price is not printed on the book shall be submitted an authenticate document in support of price verification.
- Empanelled vendors/ suppliers will be sent an initial email query with list of books required .Vendors having books as per the list in their ready stock of books/in the market should respond within **7 working days**. On receipt of the same the vendor will be placed with supply order by the institute library. The priority of the order will be in accordance with the order of the reply received on library@nabi.res.in i.e. the vendor who responds first will be given first priority.(first comes first serves)
- Publication should be supplied only against institute's firm supply order. Once firm order is placed, the same shall be acknowledged and Publications should be supplied in good physical condition. The supplier shall supply all the ordered books within the period of **30 days** (for both Indian Publications and Foreign Publication) from the date as specified in the purchase order.
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- Any supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for black listing.
- In case of cheating by charging more than actual publishers price, the firm can be punished by black listing/forfeiting the performance security deposit or both.
- Suppliers entering the panel, and remaining inactive for a period of more than six months may be automatically excluded from the panel.



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- Supply of books will be made by registered post/courier or through messenger at dealers cost.
 - Only latest and economical editions are to be supplied, unless otherwise specified
 - Please note that Indian edition of books available in the market should be supplied unless otherwise specified.